



INLAND LEADERS CHARTER SCHOOLS

Board of Directors Meeting-Minutes

13456 Bryant Street (BSC)

Yucaipa, CA 92399

September 14, 2020 @ 5pm in McKay Building

Teleconference: Zoom link: Password: 553685

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

OPEN SESSION @ 5:00 PM

A. Pledge of Allegiance (Gordon) 5:00 pm

B. Roll Call (Chairman) Mr. Casavan, Mrs. Mitchell, Dr. Stranger (via Zoom)

C. Student Council Report

McKenzie Wagner, ILCS Student Council Secretary presented the Student Council report. A survey went out to all students to find out how they liked distance learning. Most said it was "Ok" and some said that they liked it better than being on campus. This was out of 120 students who responded. The ILCS Historian, Vice President and representatives put together a newsletter. Mrs. Mitchell asked McKenzie how she felt about distance learning. She said that it is not her favorite. She would rather be on campus.

D. Finance Committee [Report](#) (Casavan and Gordon)

Mr. Casavan attended the finance committee along with parents and staff. There was good participation. Mr. Gordon is still the Chairman and Mr. Woodgrift is the newly elected Secretary. The Local Continuity Attendance Plan spending was discussed. The Medi-Cal information was tabled. Dr. Stranger asked how optimistic/pessimistic are the Governors' predictions on funding? Mr. Gordon said that it is too early to say but the impending recession will probably hit about early Spring. Dr. Stranger asked if there will be any cut-backs that will help with the recession? Mr. Gordon stated at this point that cash deferrals are the main strategy at the state level to deal with budgetary cuts.

E. Executive Director's Report

Mr. Gordon said that the 1st day back on campus was exciting. "Hats off to the staff for getting things ready." Mr. Gordon is proud of all involved. He is preparing a press release for the NewsMirror. There are a few technical issues that are currently being corrected (mainly with sound from computers). At this time, a waiver for Middle School still is not available. Dr. Stranger asked if there were any surprises for the 1st day and Mr. Gordon said that there were none that he was aware of. According to the County website, the County is in a purple zone and we need to be in a red zone to be able to return back full time. To prepare for the opening, staff were required to go through a series of training on COVID procedures including PPE (Personal Protective Equipment) training. The city has requested that ILCS conduct a traffic study at the Bryant Street location as part of our Conditional Use Permit project. Mr. Gordon wanted to share a positive note. With the fire that is going on, ILCS had 2 staff members that had to be evacuated. Other staff members jumped in to help with the evacuations including taking animals. Mrs. StienerLund helped evacuate the horses. Mr. Gordon provided his monthly data dashboard. The ADA is frozen at 997. There are no discipline incidents to report. Cash flow is strong and will carry the school through any deferrals. Dr. Stranger said that having CD's has turned out to be a good investment.

PUBLIC PARTICIPATION SESSION

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time. *None*

DISCUSSION/ACTION SESSION

The Board will discuss and possibly take action on items listed in this section of the agenda.

- A. ACTION:** Board to amend student [school calendar](#) based on reopening plans and to allow for staff to prepare for on-site instruction. (Gordon) *This is an adjusted calendar due to COVID. August 10th and 11th were changed to teacher prep days to get ready for on-campus learning. This leaves ILCS with 177 days which is still within the required number of days. Mr. Gordon will apply for a J13 waiver for the fire day closure. Mr. Casavan motions to approve the amended student school calendar. 2nd-Mrs. Mitchell. Mr. Casavan-yes, Mrs. Mitchell-yes, Dr.*

Stranger-yes. Approved 3/0. Motion passed.

- B. PUBLIC HEARING/COMMENT:** Board will offer an opportunity for the public to comment on the drafted Local Continuity Attendance [Plan](#) to be approved by September 30, 2020.
The plan is replacing the LCAP for the year and providing the public with how our schools will utilize state and federal funds to address learning loss, in-person instruction, and distance learning. Approximately \$450k will be provided to address the issues listed. The main ILCS strategy is to get the students back on campus. Part of the money has been used for new Macbooks for the core teachers, replacement Ipads, Chromebooks, hotspots, software, equipment, supplies and increased hours for some staff. To aid in pupil learning ILCS offers reading intervention, math intervention, online tutoring, and counseling. Some other options that Mr. Gordon is working on, is a stipend for teachers who will offer class time during school breaks, and increasing the number of students for summer school. A new freezer was purchased for the kitchen as well. There were no requests for comment from the public and Mr. Gordon noted that the plan is posted to the ILCS website for any recommendations or further comment from the public.
- C. ACTION:** Administration recommends the approval of the [Unaudited Actuals](#) for the 2019-2020 school year submitted to the local district and county for review. (Gordon)
Mr. Gordon reviewed the Unaudited actuals with the Board. Dr. Stranger thanked Mrs. Burson and her staff for their hard work. Mr. Gordon commented that the auditors will use the report as a starting balance. The report summary is for the 2019/2020 school year. It includes all revenues, expenditures and restricted monies. Mr. Casavan motions to approve the unaudited actuals. 2nd-Mrs. Mitchell. Mr. Casavan-yes, Mrs. Mitchell-yes, Dr. Stranger-yes. Approved 3/0. Motion passed.
- D. ACTION:** Approval of the Re-Opening and Safety [Plan](#) approved by the County Department of Health (Gordon)
Dr. Stranger said that this was a lot of work. Mr. Gordon said that the plan contains a few minor changes to what was submitted to the County. Dr. Stranger asked if there was any indication that the County will soften things up for Middle School? Mr. Gordon stated there are no indications that middle school will be able to return for the time being. Mrs. Mitchell motions to approve the Re-opening and Safety plan as written. 2nd-Mr. Casavan. Mr. Casavan-yes, Mrs. Mitchell-yes, Dr. Stranger-yes. Approved 3/0. Motion passed.

TRAINING SESSION FOR BOARD MEMBERS

- A. [Brown Act](#)** and conflict of interest [policy](#) training session for board members (Gordon)
Mr. Gordon reviewed the Brown Act Training Presentation with Board Members and will provide a comprehensive conflict of interest training at a later date.

RATIFICATIONS

- A.** none

APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

- A. July 2020 Check Register** [July 2020 Check Register](#)
- B. August 3, 2020 Board** [minutes](#)
- C. Approval of purchases/services/contracts/MOUs over \$10,000:**
- a. BSC Student iPad Replacements w/AppleCare - Qty. 40, \$15,991.40.
 - b. CSC 6th-8th Gr. Dell Chromebook Replacements -- Qty. 320, \$92,118.40
 - c. CSC Kitchen Freezer, Turbo Air Three-Section - \$5717.74
- D. Acceptance of donations**
- a. General Donations: None
 - b. In-Kind Donations: None
 - c. Fundraising Donations: None
- E. New Hires**
- a. Certificated
 - i.
 - b. Classified
 - i. Harmony Ries, Health Assistant

- ii. Noor Aljerese, Student Coach
- iii. Melissa Sullivan, Student Coach
- iv. Mellisa Luna, General Sub

F. Resignations

- a. Certificated
 - i. Teresa Guinto, Tutor
- b. Classified
 - i. Janica Jacques, Student Coach
 - ii. Kathleen Raney, General Sub

G. Business Functions

- a.

H. Special Requests

Mrs. Mitchell motions to approve the consent calendar A-H. 2nd-Mr. Casavan. Mr. Casavan-yes, Mitchell-yes, Dr. Stranger-yes. Approved 3/0. Motion passed.

CLOSED SESSION

A.

BOARD MEMBER COMMENTS

The next meeting will be on Sept 21st @ 5:00 pm location:BSC

Mr. Casavan said that it is good to be part of the Finance Committee. He thanked the staff for the 1st day of school.

Mrs. Mitchell loved seeing the students on the 1st day of school. The 1st day was very smooth and organized. This year, ILCS has more student teachers than ever before and this has to be great for the teachers. She is thankful for summer school. She is excited that ILCS continues to address mental illness issues that should be addressed She is pleased that ILCS is supporting our families in this manner.

Dr. Stranger said "fantastic job". He wants to know what our communication with the district is?

Mr. Gordon said that he has been sharing our reopening plans with the local district. The local district reached out to see how the 1st day of school went. They would like to collaborate on our plan and find ways that the community can get back to school safely.

ADJOURNMENT

Meeting was adjourned at 6:10PM.

Board Secretary

Date