



INLAND LEADERS CHARTER SCHOOLS

Board of Directors Meeting-Minutes

12375 California Street

Yucaipa, CA 92399

April 27, 2020 @ 6pm in Lions' Den (cafeteria)

Teleconference: [Zoom](#) link: Password: 7LEDXV

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

OPEN SESSION @ 6:00 PM

A. Pledge of Allegiance (Gordon) 6:00 pm

B. Roll Call (Chairman) Mrs. Mitchell, Dr. Stranger, Mr. Wolfe. Mr. Casavan was unable to attend

C. Student Council [Report](#) and other student reports (Student Officer) Miss Claire Barnes presented the student council report. *She talked about how distance learning is going. The pre-recorded morning announcements include interesting facts, reminders, birthday shoutouts, drive through lunch information, and an encouraging quotation from our student council president. The student council team has decided to post videos to interest and entertain the student body, while at home and quarantined. The videos come out every Friday and are instructional videos to keep the student body interested. There has been a dog training video, a baking video, and a fortune teller construction video. The student council also did a virtual spirit week, to give the student body something fun and entertaining to do, while at home and quarantined. The spirit days were: Morning Monday, Twin Day, Wacky Wednesday, and Time Travel. The student council team asked the student body to dress up and send pictures of their school spirit.*

D. Finance Committee [Report](#) (Gordon) *The meeting was done via zoom where they approved the minutes, went over the year to date financials, of which there is a \$900K surplus, State financial forecasts, and PEOs, in which ILCS will not be going participating, due to the fact that there are no savings. The finance committee also went over Insurance benefits update, Personal Days and volunteer day discussion and Continued LCAP development. Dr. Stranger asked where Mr. Gordon sees as a financial and Mr. Gordon said that he will get to that. The Board discussed the personal days and volunteer days. Right now employees are given 10 sick days, but Mr. Gordon is recommending 1 personal day that an employee can use for things such as a family day and 9 sick days to be used only as sick time. He feels that this would keep employees honest and not using sick days for personal days. If there is a personal day, that day has to be paid out if the employee resigns. Mrs. Mitchell asked if it carries over, and the answer is no-use it or lose it. Dr. Stranger wants to know if employees asked and Mr. Gordon said that it was the administration that was asking. Mr. Wolfe asked if employees resign, do they get paid for sick time and Mr. Gordon said no. Mr. Wolfe wants to know if the days can all be set up so that they don't have to be paid if an employee resigns? Can they be set up as just 10 days but have them coded differently so that they can be used for whatever? Mr. Gordon said that this can be revisited. Personal days and vacation days must be paid out. Dr. Stranger asked approximately how many sick days do employees use. Mr. Gordon said that they use about 3-5 days. Mr. Wolfe feels that it is dishonest to call in sick when you aren't. Mr. Gordon went over Mrs. Burson's idea of having volunteer days. This is where an employee can take an extra day off to do committee service. Mr. Gordon will have all of this added to the May agenda to have this all added to the new employee handbook. Mr. Wolfe recommended an incentive and Mrs. Mitchell responded that there is a \$1000 incentive for teachers that have perfect attendance. Dr. Stranger is impressed with the low number of days taken since teachers are exposed to so much. Maralyn who is the Human Resources specialist that works for ILCS through Paychex will give more information. Mr. Gordon then went over the LCAP.*

E. Executive Director's [Report](#) and presentation of an award for Austin Rearick: *Mr. Osborn presented an award to Austin Rearick for receiving 100 scale point growth on his state test. The average 6th-grade growth is 30 scale points so Austin more than tripled the average 6th-grader growth. Mr. Gordon congratulated Austin. Mr. Gordon discussed the dashboard data. ILCS's ADA is 997. Mr. Wolfe asked if Mr. Gordon expects any drop off due to this online school? Mr. Gordon does not because we have a long waitlist. Mr. Gordon announced the new staff babies: Welcome Taylor Holt and Kenzie Grana. Mr. Gordon said that the cash flow looks strong. Mrs. Mitchell asked what Mr. Gordon considers for the extra money since ILCS is closed and Mr. Gordon said that it is business as usual. The staff is still getting paid. The issue will be 6 months from now. Shout out to Ms. Dawson for setting up and organizing the lunch for the Administration. Shout outs also to the student council, Mrs. Chitwood, Mrs. William for their foodservice and deliveries, Mr. Ray for his*

wellness check and House points/competition. Human Resources have had a few short term unemployment due to COVID19. Mr. Gordon does not see that this will cause any undue burden. CSC has started the remodel of the student restrooms. The drainage at BSC is in progress. Work on the flooring for the nurses' office, the boy's locker room, and Lion's Den are in the process. Staff is working on putting together a virtual Cotillion and 8th-grade promotion.

PUBLIC PARTICIPATION SESSION

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time. *None*

DISCUSSION/ACTION SESSION

The Board will discuss and possibly take action on items listed in this section of the agenda.

- A. ACTION:** Board to determine whether Inland Leaders Charter School shall remain closed through the end of the current school year. (Stranger) *This was a long and hard decision for the Board. Mr. Wolfe doesn't see any reason to open ILCS for just 6 (later clarified-3) days. Is it worth the risk? He would like to hear what the staff think. Mrs. Mitchell is just thinking about the students who need to return to school to pick up and drop off items. They also need closure. She recommends that the visits are in stages. Mr. Wolfe agrees that students need to be allowed access. Dr. Stranger is concerned about the uncertainty. More can be discussed at the May meeting. Dr. Stranger asked if the plan is to end instructional time in May and how does this affect things? Mrs. Mitchell went over the last 3 days of school. June 1st-There is nothing going on. June 2nd-Award and 8th-grade promotion. June 3rd-students pack up their stuff. Mr. Gordon stated that the last 3 days are send-off days. If ILCS is looking to be able to return, he wants to leave that open. Mrs. Mitchell feels that having the meeting on May 18th gives plenty of time to decide if June is a possibility to return. Possibly make it voluntary. Mr. Wolfe feels that it should also be about faculty availability. He does not feel like ILCS should force them to be exposed. Dr. Stranger would like a level of certainty. Mrs. Mitchell wants to have days set up for certain groups to come on campus. Dr. Stranger asked if there is an amended motion. Mr. Gordon said that the board will revisit this at the May meeting. Mr. Wolfe motions to close ILCS through the end of the year with the amendment of letting students return to pick up and drop off school supplies. 2nd- Mrs. Mitchell Mrs. Mitchell-Yes Dr. Stranger-Yes Mr. Wolfe-Yes. Motion passed 3/0*
- B. ACTION:** Administration recommends approval of the amended [Suspension/ Expulsion policy](#) to comply with SB 419. (Gordo) *Mr. Gordon went through the new paragraph. The change to the policy was that suspension/expulsion would now include grades K-12 instead of just grades 4-12. Mr. Wolfe motions to approve the amended suspension/expulsion policy. 2nd-Mrs. Mitchell. Mrs. Mitchell-Yes Dr. Stranger-Yes Mr. Wolfe-Yes. Motion passed 3/0*
- C. ACTION:** Approve Sherry Urban as the Summer School Principal. (Gordon) *Mrs. Mitchell motion to approve Sherry Urban as the summer school principal whether it be on campus or distance learning. 2nd-Mr Wolfe. Mrs. Mitchell-Yes Dr. Stranger-yes Mr. Wolfe-Yes. Motion passed 3/0*
- D. DISCUSSION:** Budget development and initial recommendations regarding next year's finances in light of COVID-19 and anticipated economic downturn. (Gordon) *Mr. Gordon went over his slideshow which included current year funding. P.E. is not a requirement and there have been no negatives from the grade levels. The Human Resources response has been amazing from Mrs. Burson, Mrs. Loomis, and Mrs. Duran. There are zoom rooms set up. There is a struggle to find child care for ILCS parents who are 1st responders. Currently, it is needed for 10-15 children. There would be protocols taken, The governor will not withhold funding if child care is not provided. Mr. Wolfe asked if the children are from ILCS and Mr. Gordon responded that they are but there could be a chance to expand that however, the staff isn't available or are scared. Mr. Wolfe is wondering if there can be a stipend for whoever is willing to do the child care. Mrs. Mitchell asked if the yard duties have been asked and Mr. Gordon replied that yes they have. For summer school, it is possible to have social distancing, Both campuses can be used and there can be staggered sessions. Staff pensions will need to have some revision due. There will also need to be some changes in medical benefits. The reserve will come in for a rainy day. Mr. Wolfe asked if ILCS can bring kids in from the waitlist to do distance learning? Mr. Gordon said yes, they will just be considered Independent Students, and ILCS is allowed to have up to 200. There will be a pay increase of \$148K so there may be a freeze in upcoming moves and possibly look at scaling back on Full-time positions. There is a possibility of creating two part-time positions instead of 1 fulltime.*

RATIFICATIONS (none)

A.

APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

A. February and March 2020 Check Register [February 2020 Check Register](#); [March 2020 Check Register](#)

B. [February](#) and [March](#) Board minutes

C. Approval of purchases/services/contracts/MOUs over \$10,000: None

D. Acceptance of donations

- a. General Donations: None
- b. In-Kind Donations: None
- c. Fundraising Donations: None

E. New Hires

- a. Certificated
 - i. Brian Burson, Specialty Service Provider
- b. Classified
 - i.

F. Resignations

- a. Certificated
 - i.
- b. Classified
 - i.
 - ii.

G. Business Functions

- a.

H. Special Requests

- a.

Mrs. Mitchell motions to approve the consent calendar A-H 2nd-Mr. Wolfe. Mrs. Mitchell-Yes Dr. Stranger-Yes Mr. Wolfe-Yes Motion passed 3/0

CLOSED SESSION

none

BOARD MEMBER COMMENTS

Mrs. Mitchell is hoping to do something for the 8th graders. She would like to see some sort of a send-off and have each student represented somehow. She recommended having pictures posted on campus for them.

Mr. Wolfe has an idea for the 8th-grade send-off. He brought up the idea of doing like what people have done for his kid's birthdays and that was a drive-by birthday. He recommends having parents line up out in front of the school in their cars and honk their horns. He also would like to see something done at an awards ceremony for Mrs. Chitwood and Mrs. Williams who have been preparing and serving lunches out by the parking lot and also delivering food.

Dr. Stranger has been in contact with people for the new Bryant/California St. property which includes contractors, grading, plumbing, and electrical. The estimate on this cost is around \$230 thousand plus the cost of the trailers. He also wants to remind the board that the Executive Directors Evaluation is coming up and would like to decide what to do at the May board meeting.

The next meeting has been scheduled for May 26, 2020 @5: 00 pm -CSC

ADJOURNMENT:

7:52 pm

Board Secretary

Date