



INLAND LEADERS CHARTER SCHOOL

Board of Directors Meeting Minutes

12375 California Street

Yucaipa, CA 92399

May 28, 2019 @ 5pm in Lions' Den (cafeteria)

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

PROSPECTIVE BOARD NOMINEE INTERVIEWS @5:00 PM

Current ILCS Board members to meet and interview ILCS Board nominees

CLOSED SESSION @ 6:00 PM

Board to meet with families referred by the Student Contract Accountability Team in regards to attendance, behavior or other concerns.

OPEN SESSION @ 7:30 PM

- A. **Pledge of Allegiance** (Gordon) 8:00 pm
- B. **Roll Call** (Stranger) *Mr. Massongill, Mrs. Mitchell, Dr. Stranger, Mr. Wolfe- All in attendance.*
- C. **Student Council Report** (Officer of the Council) *None.*
- D. **Finance Committee Report** (Massongill) *Mr. Massongill did not have his notes but said that the budget looks great. The Governor's budget is still up in the air. There is good news about insurance and the new carrier. There has been a slight slow down in the STIRS, but not much. The staff bonuses went out May 10th.*
- E. **Executive Director Report** (Gordon) *Mr. Gordon let the board know that Mrs. Reseigh will be sending them emails regarding the end of the year activities. The Inland Leaders Foundation is offering 4 scholarships to be handed out by a foundation board member at the scholarship assembly at YHS on June 4th. The Leadership Banquet, GOLD night and BOLD night were all awesome. The Wellness Committee event was also great. Thank you to Mrs. Williams who stood out in the rain and assisted kids in the crosswalk. The recent food service audit went very well. ILCS is one of the only schools in the district that prepares their own lunches. State testing has begun. A big thank you to Mrs. Lopez, Mrs. Hardenbrook, Mrs. Salazar and Mrs. Juarez who made Cotillion so beautiful. Mr. Massongill and Mrs. Mitchell said the centerpieces were gorgeous. The students who performed at Cotillion were amazing. The BTSA liaison is Mr. Woodgriff. ILCS held a "School Choice" night for 7th and 8th-grade families. This gave parents the opportunity to see what alternative choices they have for High School. There were different private schools, home schools, and charter schools that attended to hand out information. Thank you to Mr. Osborn for the online registration process. Kim Dawson is working very hard to collect items teen Moms at Olive Crest who are in need of items such as diapers, wipes, baby clothes, maternity clothes, and many more items. The new student council members will be in soon in to introduce themselves to the board. The renewal for the ILCS K-8 program is in process. There is \$5,500 that will be going to Donna from Convergence International from the read-a-thon. Mr. Wolfe asked if Mr. Gordon is expecting any resistance from the school district for the renewal? Mr. Gordon has not heard any talk of resistance. The Data Dashboard shows the ADA at 990 students. There were 6 students suspended which were the result of 2 different incidents. There were 3 health and safety incidents. The budget vs. actual and balance sheets were reviewed. Any questions can be answered by Mrs. Burson. Mr. Massongill met with Mrs. Burson to go over the spreadsheets and everything was correct. Mrs. Mitchell said that the cash flow Statement is pretty amazing. Dr. Stranger asked what our equity earning was? Mr. Gordon can get that information*

for him. Mr. Massongill went through it with Mrs. Burson and it is 2.1-2.2% on invested money which is about \$700,000.

PUBLIC PARTICIPATION SESSION

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time. *Mr. Osborn thanked the board on behalf of himself and the staff for the generous bonuses. Dr. Urrea thanked the board for a fantastic year. Dr. Stranger wants everyone to have a great summer.*

DISCUSSION/ACTION SESSION

The board will discuss and/or action items listed in this section of the agenda.

- A. **PRESENTATIONS:** Board to hear presentations from Cathy Coate and Casey Woodgriff regarding the outcomes and impact of their specific roles. *Mr. Gordon introduced Mr. Woodgriff the Dean of Students and Mrs. Coate who is the Leadership Coach. Mr. Woodgriff presented his role at ILCS. He has many roles such as being in charge of discipline, overseeing IEP's, 504's and SST (Student Success Team) meetings. Mr. Woodgriff went through the process of IEP's, 504's and SST's. He also is in charge of academic intervention which includes Success Academy, drop off/dismissal, student accountability report cards (SARC), develop and revise Emergency Response Plan, Comprehensive Safety Plan, Support for Student Coaches, Positive behavior intervention (PBIS) and assesses behavior trends. With all of these duties, he feels that it is a team effort. The following are discipline reports: Unduplicated Suspensions for 2017/18-14, 2018/19-13, Unduplicated Suspensions for Middle School 2017/18-10, 2018/19-4, Serious offenses that could have been suspensions 2017/18- 37, 2018/19-25. Illuminate is a program that is used to record behavior incidents. Mr. Woodgriff also presented some incident charts that most showed great progress in reducing our incidents. Dr. Stranger asked if teacher evaluations are included-No but Student Coach's are. Congratulations to Mr. Woodgriff for finishing his credential. Mr. Wolfe asked if there can be a month to month report done for incomplete homework? Can cell phone use infractions be added once a new policy is in place? Mr. Gordon informed that the board will most likely see a small increase of infractions with a new policy but once students get used to the policy, there should be a decrease. Coach Hoch has noticed how much respect the middle school students have for Mr. Woodgriff. They know that Mr. Woodgriff will follow through with what he says. Mr. Woodgriff talked to Mr. Gordon regarding how he feels about suspensions and Mr. Gordon feels that ILCS needs to follow through with discipline. Next, Mrs. Coate presented Dr. Urrea's idea of Brainiacs With a Heart. This program started in the 2016/17 school year. In 2017/18, key strategies were introduced. There will be more updates for the current year. There are high expectations for this program and the students in it. Mrs. Coate works with students on how to problem solve. She presented to the board how she runs Kindness BINGO. She has specific students in this group based on a few different criteria such as teacher or staff recommendation. Part of the program is to teach students empathy, confidence, kindness, growth, and respect. Another part of the program is "Cruisin' Cubs" which a running club. Dr. Urrea has implemented ROAR rallies to help create a school culture and present AR points awards. The middle school classes create sports games. Mrs. Coate would like to extend this program to City, County and possibly the State. Mr. Wolfe feels this is tremendous. Mr. Gordon complimented Dr. Urrea for this program and Mrs. Mitchell noticed how this played out with the Kindergarten service projects. Mr. Wolfe also commented that the Catalina staff could not believe how well behaved the ILCS students were.*
- B. **DISCUSSION:** Board members to discuss field trip funding and current practices. (Gordon) *Mr. Gordon started by letting the board know that each class receives \$750.00 at the beginning of the year. It is then up to the parents to donate through dollar- a- day for any additional money that is needed for the trips. Money left over at the end of the year follows the grade into the next year.*

Dr. Stranger asked why we don't give 5th and 7th grade more money since we know that these trips are the most expensive? Mr. Gordon did not see a problem with that if the board chooses to do so, however, teachers still want parents to participate in donations as much as possible. Mr. Wolfe is concerned because teachers do not feel as though the parents are doing their part. He just wants to know what to expect when the teachers come to the board to request money. He also wondered why don't the previous grades raise extra money since the money follows the grade. Mr. Gordon informed him that the money only follows for 1 year. He recommended that the teachers use the surplus for the trips instead of technology. Dr. Stranger again recommended to just pay for the Pali and Catalina trips. Mr. Wolfe is ok to put it in the budget but he would still like to have parents send in money through dollar-a-day. He feels that it is important that the kids earn the trip. Mr. Gordon will bring recommendations and revisit the proposal.

- C. **PRESENTATION:** Administration to provide a draft budget for the next school year and gather board guidance for the final expense plan. The final budget is required to be approved by July 1, 2019. (Gordon) *Mr. Massongill motions to approve the budget for the 2019/2020 school year. Mr. Wolfe-2nd. Mr. Massongill-Yes, Mrs. Mitchell-Yes, Dr. Stranger-Yes Mr. Wolfe-Yes Motion passed 4/0*
- D. **PUBLIC HEARING:** Board to open up a public session for any members of the public to respond to the Local Control Accountability Plan (LCAP) draft document. (Gordon/ Urrea) *Next year ILCS will be going into another 3 years. Mr. Gordon presented the LCAP report.*
- E. **DISCUSSION:** Board to discuss the direction of the high school project. (Gordon) *Dr. Stranger said that Mr. Gordon did a fantastic job at the County Board Meeting. Mr. Gordon does not think that there will be any movement to do anymore for the High School until after January. Mr. Wolfe asked if the Middle School will move to Grace Point? Mr. Massongill would like to see the price difference between Bryant Street Baptist vs. Grace Point. Mr. Wolfe would like to know if we moved, can we increase how many classes we have? Mr. Massongill and Mr. Gordon answered yes. ILCS just has to include all locations on the plan. Dr. Stranger asked if there is action being taking on this tonight and Mr. Wolfe answered, no. This is just a discussion. Mr. Wolfe wanted to know if Mr. Gordon has spoken to the District and he has not.*

RATIFICATIONS

- A. None.

APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the board of directors to be routine and will be enacted in one motion.

- A. **April 2019 check register**
- B. **April 22, 2019 Board minutes**
- C. **Approval of purchases/services/contracts/MOUs over \$10,000:**
 - Approval of MOU with the Center for Teacher Innovation for new teacher induction services estimated at \$11,000. Cost is variable based on the number of new teachers requiring induction support.
- D. **Acceptance of donations**
 - a. In-Kind Donations:
 - b. General:
 - c. Non- Dollar A Day: American Road Trip: \$225.00 (School Fundraiser)
- E. **New Hires**
 - a. Certificated
 - i.
 - b. Classified
 - i.
- F. **Resignations**

- a. Certificated
 - i.
- b. Classified
 - i. Weissenfels, Kaleigh - Classified Sub
 - ii. Lopez, Raquel - Classified Sub
 - iii. Ulibarri, Jessica - Classified Sub

G. Special Requests

- a.

Mrs. Mitchell motions to approve the Consent Calendar, Mr. Massongill-2nd. Mr. Massongill-Yes, Mrs. Mitchell-Yes, Dr. Stranger-Yes, Mr. Wolfe-Yes. Motion Passed 4/0

BOARD MEMBER COMMENTS

Mr. Wolfe noticed that the staff uses different technology devices and suggested that the staff all use Surface Pro to make it easier and the Surface Pro is a more integrated system. Mr. Wolfe explained to Dr. Stranger what the pros are to having the staff use one system. Mrs. Mitchell would like to know the date of the next disaster drill so that she can attend. Mr. Gordon will notify her. Mr. Massongill said that Cotillion and the Leadership Banquet were amazing. He would like for Mrs. Coate and Dr. Urrea to get their presentation ready to present to the county. Mrs. Mitchell asked if she could wear a graduation gown to the 8th-grade promotion. Dr. Stranger said that would be fine. Dr. Stranger will prepare the narrative for the Executive Directors Evaluations. The next Board meeting is set for June 10th at 6:00 pm at the CSC campus.

ADJOURNMENT 9:47 pm

Board Secretary

Date